

NOTICE

NOTICE is hereby given that the Twenty Second Annual General meeting of North East Medical Care & Research Centre Pvt. Ltd. will be held on Thursday, the 21st day of September, 2017 at Hotel Grand Starline, G.S Road, Christian Basti, Guwahati-781005, Assam, India at 11. 00 A.M. to transact the following business:

Ordinary Business:

1. To receive, consider and adopt the Balance Sheet as at 31st March, 2017 and Profit and Loss Account for the year ended on that date together with Directors' and Auditors' Report thereon.
2. To appoint Auditors and fix their remuneration. The retiring auditors, M/s JRK & Associates, Chartered Accountants, are eligible for appointment and to pass the following resolution with or without modification as ordinary resolution:

“RESOLVED THAT pursuant to the provisions of Section 139 of the Companies Act, 2013, M/s JRK & Associates, Chartered Accountants be and hereby appointed for a period of five years as the Auditor of the Company to hold office from the conclusion of this Annual General Meeting till the conclusion of the Annual General Meeting of the Company to be held for the Financial Year 2021-2022, subject to the ratification by the members in every Annual General Meeting of the Company.”

“RESOLVED FURTHER THAT pursuant to the provisions of the Section 142 of the Companies Act, 2013, the Board of Directors of the Company be and is hereby authorized to decide and fix the remuneration of the Statutory Auditor(s) of the Company for the Financial Year 2017-2018, as may be deemed fit by the Board.”

3. To consider and approve the proposed Dividend @ 12.50% for the financial year 2016-17.

Special Business:

4. To appoint a Company Secretary in whole-time practice for the current year and to fix their remuneration. The retiring Company Secretary in Whole-Time Practice, M/s Biman Debnath & Associates, Company Secretaries, being eligible for re-appointment are proposed to be appointed as the secretarial consultant of the company on retainership basis for the Financial Year 2016-2017.

By order of the Board of Directors

For NORTH EAST MEDICAL CARE AND RESEARCH CENTRE PVT. LTD.



Hiteswar Baruah
(Managing Director)

Date: 25/08/2017

Place: Guwahati

NOTES:

1. A MEMBER IS ENTITLED TO ATTEND AND CAST VOTE, TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF. A PROXY NEED NOT BE A MEMBER OF THE COMPANY. PROXIES IN ORDER TO BE EFFECTIVE MUST BE SUBMITTED WITH THE COMPANY AT ITS REGISTERED OFFICE AT LEAST 48 HOURS BEFORE THE PROPOSED TIME OF THE MEETING.
2. Member who desires to obtain any information concerning the accounts, operations and other related matters of the company are requested to address their questions in writing to the company positively 7 days in advance before the date of Annual General Meeting, so that the information required may be available at the meeting.
3. Shareholders are requested to kindly bring their copies of Annual Report to the Meeting.
4. THE EXPLANATORY STATEMENT AS REQUIRED UNDER SECTION 102(1) OF THE COMPANIES ACT, 2013, IS ANNEXED HERETO AND ALL DOCUMENTS REFERRED TO IN THE SAME WILL BE OPEN FOR INSPECTION BY MEMBERS, AT THE REGISTERED OFFICE OF THE COMPANY DURING NORMAL WORKING HOURS UP TO THE DATE OF THE ANNUAL GENERAL MEETING.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 (1) OF THE COMPANIES ACT, 2013.

ITEM NO. 4 (UNDER SPECIAL BUSINESS):

With the arising complications in the recent Business Scenario and also for complying with various applicable laws, we propose to appoint Company Secretary in whole-time practice on retainership basis for taking various advices regarding compliance with various acts. In the light of the same, M/s Biman & Associates, Company Secretaries is proposed to be appointed.

By order of the Board of Directors
For NORTH EAST MEDICAL CARE AND RESEARCH CENTRE PVT. LTD



HITESWAR BARUAH
(Managing Director)

Date: 25/08/2017
Place: Guwahati